Orange City Area Health System
Sanford

Available Position Description

Position: Housekeeper

Description: The Housekeeper is responsible for general housekeeping duties including dusting, window washing, cleaning rooms, mopping, vacuuming, and other duties. He/she also cleans and makes beds.

Number of Hours: Casual: Approximately 10 hours/week

Schedule: 1 shift per week: 5 pm – 7 pm shift on Monday, Tuesday, Thursday or Friday or 6:30 pm – 8:30 pm shift on Wednesday
3 Saturdays per month
3 holidays per year

Educational Requirements: Must be able to read, write, communicate, and work either on a team or independently.

Other: He/she will begin working at the Hospital and Clinic. In time he/she would be trained to work at Long Term Care (LTC), and the Heritage House, which involves different shifts. The applicant must be able to work with elderly.

Replacement: X New

Date: 7/21/10

Position Filled:
Employee (s): _____ Date: _____
_____ Date: _____